

Order Form

FROM

Customer:			
Invoice Address:			
Address service to be provided at:			
Contact Name:		Phone no:	
Email:			
Purchase Order No:		Order Date:	

TO

Supplier:			
For the attention of:		Phone no:	
Email:			
Address:			

1. Services Requirements

1.1. Services [and Deliverables] Required:

1.2. Commencement Date:

1.3. Price Payable by Customer:

1.4. Required Completion Date:

2. Further Competition Order - Additional Requirements

2.1. Any variations to Call-Off Contract, including additions
[Mark as not used if using direct award process]

2.2. Supplier's bid

The Supplier's submitted further competition bid is appended as Annex 1 to this Order Form.

3. Performance of the Services [and Deliverables]

3.1. Key Personnel of the Supplier to be involved in the Services [and Deliverables]:

3.2. Performance and Quality Standards

3.3. Location(s) at which the Services are to be provided:

3.4. Contract Monitoring Arrangements

4. Confidential Information

4.1. The following information shall be deemed Commercially Sensitive Information or Confidential Information:

4.2. Duration that the information shall be deemed Commercially Sensitive Information or Confidential Information:

5. Limits of Liability

5.1 Limits if using the Competed Award Process

BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES to enter a legally binding contract with the Customer to provide to the Customer the Services specified in this Order Form (together with, where completed and applicable, the further competition order (additional requirements) set out in section 2 of this Order Form) incorporating the rights and obligations in the Call-Off Terms and Conditions set out in the Framework Agreement entered into by the Supplier and the Customer on [] 20[].

For and on behalf of the Supplier:

Name and Title	
Signature	
Date	

For and on behalf of the Customer:

Name and Title	
Signature	
Date	

Annex 1
Contractor's bid

[insert at award]